



3rd December 2023

Revised Record Keeping Requirements for Wholesalers and Retailers of Plant Protection Products

Regulation 16 of SI 159/2012 and Article 67 of Regulation (EC) No 1107/2009 requires that records be maintained by Producers, Importers, Suppliers, and Distributors of Plant Protection Products (PPPs).

The Minister has now revised the records that must be maintained by wholesalers and retailers of PPPs. These records must be maintained for a period of at least 5 years and be made available on request to an authorised officer of the DAFM. The following details the specific records that must be recorded for every transaction and came into effect from **1st January 2019**.

Record keeping requirements for **Wholesalers** of professional and non-professional use PPPs:

For purchases from suppliers/returns from customers received into stock, i.e., GOODS IN

Record;

- Product Name(s)
- PCS No. of the product(s)
- Pack size(s)
- Total Quantity purchased/returned
- Batch number(s)
- Name and Address of supplier/customer return
- Date purchased/returned

For sales, i.e., GOODS OUT

Record;

- Product Name(s)
- PCS No. of the product(s)
- Pack size(s)
- Total Quantity supplied
- Name, address and premises registration application number of each business supplied with PPPs
- Date purchased or disposed of

Additional record keeping requirements for Wholesalers of professional use PPPs only:

- Batch number(s) of the product(s) supplied

Record keeping requirements for **Retailers** of professional use PPPs only:

For purchases from suppliers/returns from customers, i.e., GOODS IN

Record;

- Product Name(s)
- PCS No. of the product(s)
- Pack size(s)
- Total Quantity purchased/returned
- Batch number(s)
- Name and Address of supplier/returns from customers
- Date purchased/returned

For sales, i.e., GOODS OUT

Record;

- Product Name(s)
- PCS No. of the product(s)
- Pack size(s)
- Total Quantity purchased/returned
- Batch number(s)
- Name and Address of supplier/returns from customers
- Date purchased/disposed of
- Name and address of each individual purchasing PPPs or the waste disposal company
- **The Professional User No. (PU No.), Herd No., or equivalent of the purchaser (if this cannot be provided, the sale should be declined)**

The above records apply to all professional use PPPs.

All such records should be maintained for a period of 5 years from the date of sale and must be made available to an authorised officer of the DAFM on request.

More details can be found on the PCS website here:

<https://www.pcs.agriculture.gov.ie/sud/pesticidedistributors/>